



Compensation Arrangements Compliance Report Directive

**in respect of
Reporting Requirements under Part II.1, Compensation Arrangements
of the *Broader Public Sector Accountability Act, 2010***

Issued By: The President of the Treasury Board

Effective April 8, 2015

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Appendix A – Compensation Arrangements Compliance Report

Compensation Arrangements Compliance Report Directive

1. BACKGROUND

The *Broader Public Sector Accountability Act, 2010* (the Act) was amended effective March 31, 2012 to add Part II.1 Compensation Arrangements.

Under this Part, every designated employer is required to prepare reports signed by the employer's highest ranking officer, certifying whether the employer has complied with the restraint measures throughout the reporting period.

2. PURPOSE

The purpose of this directive is to outline the requirements for reporting with which every designated employer must comply under Part II.1 of the Act.

3. APPLICATION AND SCOPE

This directive applies to designated employers. Under the Act, "designated employer" means:

1. Every public hospital and the University of Ottawa Heart Institute/Institut de cardiologie de l'Université d'Ottawa.
2. Every school board.
3. Every university in Ontario and every college of applied arts and technology and post-secondary institution in Ontario whether or not affiliated with a university, the enrolments of which are counted for purposes of calculating annual operating grants and entitlements.
4. Hydro One Inc. and each of its subsidiaries.
5. Independent Electricity System Operator.
6. Ontario Power Generation Inc. and each of its subsidiaries.
7. Such other authorities, boards, commissions, committees, corporations, councils, foundations or organizations as may be prescribed by regulation.

For certainty, any term used in this directive that is defined in section 7.1(1) of the Act shall have the same meaning as in the Act.

4. COMPLIANCE REPORTS

A. Reporting Period

Designated employers are required to submit compliance reports on an annual basis in respect of each year that falls in whole or in part within the restraint period as set out in the Part II.1 of the Act.

For designated employers described in 1. to 7. of the Application and Scope part of this Directive, the first reporting period begins on March 31, 2012 and ends on March 31, 2013. Each subsequent reporting period begins April 1 and ends on March 31 of the following year.

For designated employers prescribed by regulation, the first reporting period commences on the date the restraint measures for the employer begin to apply to the employer as specified by regulation and ends on March 31 of the following year. For each subsequent reporting period, the period begins April 1 and ends on March 31 of the following year.

B. Submission of the Report

The report for the period ending March 31, 2015 and any subsequent reporting period or part thereof must be submitted to the President of the Treasury Board on or before the first day of May immediately following the reporting period.

C. Form of the Report

The report shall be completed in the form entitled "Compensation Arrangements Compliance Report" as set out in the attachment to this Directive (Appendix A). The form is also available on the [Accountability page](#) of the Ministry of Government Services internet site and on the Government of Ontario Central Forms Repository at: www.forms.ssb.gov.on.ca/.

D. Information to be Included

Every designated employer shall prepare a compliance report signed by the employer's highest ranking officer, certifying whether the employer has complied with the restraint measures set out in the Act throughout the reporting period.

Appendix A – Compensation Arrangements Compliance Report



Compliance Report

Compensation Arrangements

Pursuant to Section 7.18 of the *Broader Public Sector Accountability Act, 2010*, S.O. 2010, Chapter 25

Name of Employer

With regard to the *Broader Public Sector Accountability Act, 2010*, Part II.1, Compensation Arrangements, and the compensation plans of designated executives and designated office holders of the employer as well as with respect to the employer's performance pay envelopes, I certify that to the best of my knowledge and belief, the employer has complied with the restraint measures throughout the reporting period in accordance with the *Broader Public Sector Accountability Act, 2010*, Part II.1, Compensation Arrangements.

Highest Ranking Officer

Last Name

First Name

Middle Initial

Position Title

Reporting Period

Start Date (yyyy/mm/dd)

End Date (yyyy/mm/dd)

Signature

Date (yyyy/mm/dd)