

## **Obtaining Director’s Direction to Use Non-certified Operators in the Event of a Strike or Lock-out**

Section 24 of O. Reg. 128/04 made under the *Safe Drinking Water Act, 2002*, and Section 16 of O. Reg. 129/04, made under the *Ontario Water Resources Act*, allows the Director to approve the operation of a system by a person who does not hold the applicable operator certificate/licence in the event of a strike or lock-out. The approval to use non-certified staff or unlicensed operators in the event of a strike or lock-out may be altered or withdrawn at any stage of the strike or lock-out, if the Director is of the opinion that a significant risk to human health or the natural environment.

### **Pre-strike/Lock-out**

*Description of facility is inserted here. This includes population served, location of facility, source of water, class and type of certificate issued to the facility and its certificate number. Any unique processes performed at the facility are to be included in this section, as well as any changes that may occur during the strike/lock-out which may impact staffing requirements.*

*Please describe the facility’s staffing requirements under normal circumstances. This includes the number of certified operators, the number of staff shifts, the number of OROs including their name, and certificate class, type and number. This information needs to be specified for each facility to be effected by the strike/lock-out.*

**Facility information for proposed Strike/Lock-out  
(fill out chart provided)**

**Certified Operating Staff and Professional Engineers**

<b>Name</b>	<b>Current Position</b>	<b>Qualifications</b>	<b>Responsibilities</b>
<i>Eg., John Smith</i>	<i>Director of Operations</i>	<i>P. Eng, 15 years, WT III #56478, WDS IV #456948</i>	<i>OIC, Operator</i>

**Non-Certified Operating Staff**

<b>Name</b>	<b>Current Position</b>	<b>Qualifications</b>	<b>Responsibilities</b>
<i>Eg., Tom Smith</i>	<i>Project Manager</i>	<i>Expired OIT#87965</i>	<i>Operator</i>

Overall Responsible Operators			
Name	Current Position	Qualifications	Responsibilities
<i>Eg. John White</i>	<i>Area Supervisor</i>	<i>10 years as operator, WWT IV #345798</i>	<i>ORO back up WD System</i>

### Training

*Please describe all training to be provided to non-certified staff.*

**Change in Operations During Strike or Lock-out**

*Please provide details on how operations may change during the strike or lock-out and how that may impact staff.*

**Contact Information**

<b>Name</b>	<b>Business Telephone No.</b>	<b>Cell Phone No.</b>	<b>Email Address</b>

**Operating Procedures**

*Please include a written statement below confirming that up to date operating procedures are readily available and will be reviewed with all non-certified staff.*

**Emergency Contingency Plans**

*Please include a written statement below confirming that emergency contingency plans are in place and will be reviewed with all non-certified staff.*

**Additional Information**

*Please include any additional information which would support the request to use non-certified staff during a strike or lock-out.*

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Signature of Authorized Representative